

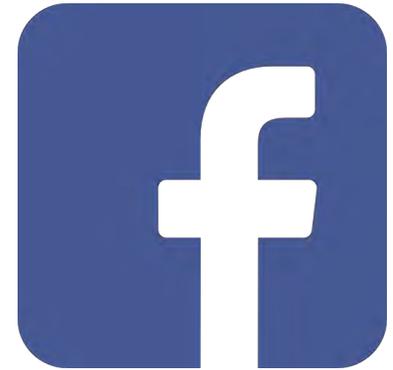


Social Media Privacy Check

Why should you check the privacy of social media?



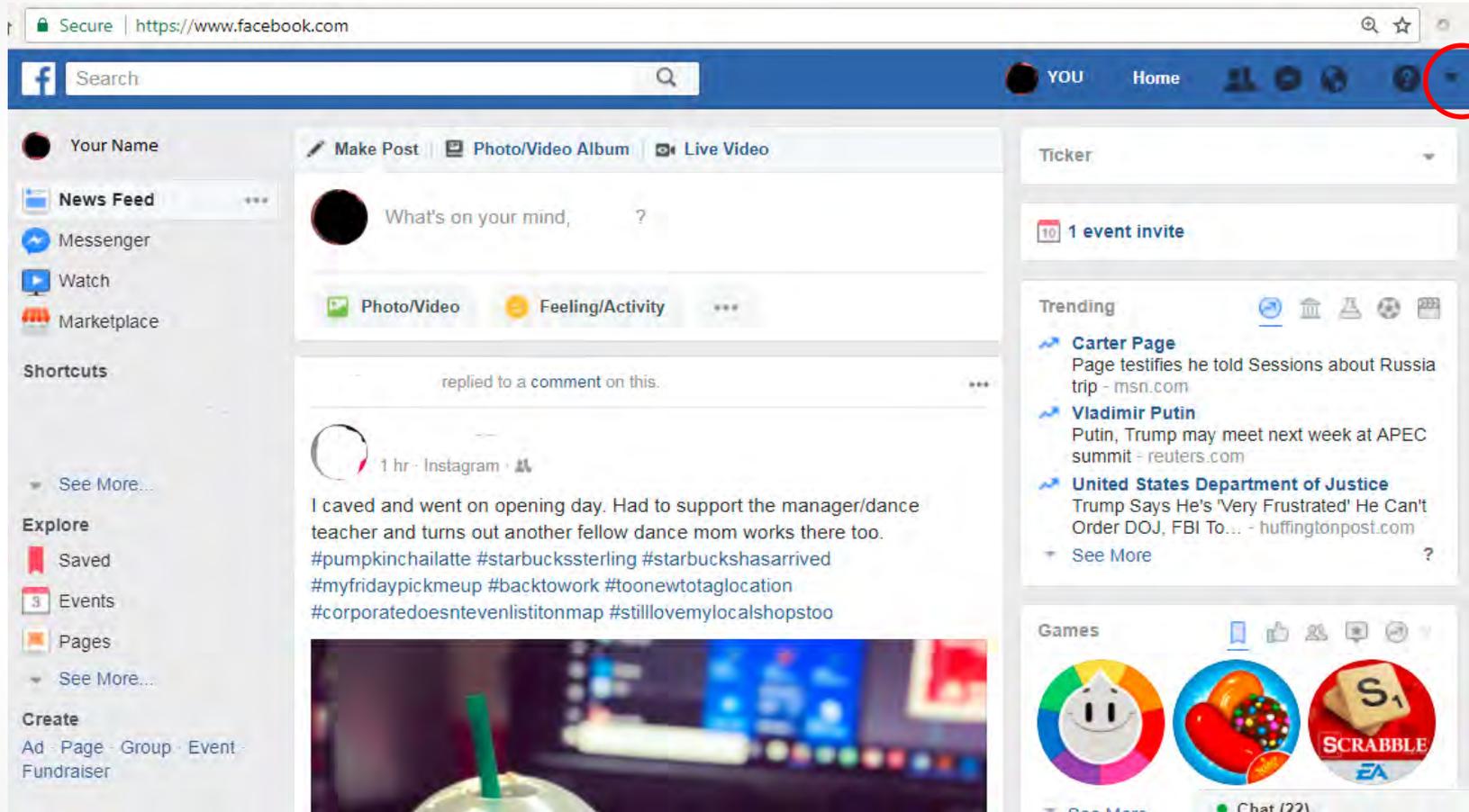
- **Safety** – Keep your info private from random internet strangers.
- **Job Search** – Future employers WILL look at you on social media. Don't let anything off color you posted keep you from the job of your dreams! Your friends understand you, your future boss doesn't!



Facebook

Facebook Privacy Tab

Click on the triangle icon



The image shows a screenshot of the Facebook homepage. The browser address bar at the top displays "Secure | https://www.facebook.com". The Facebook navigation bar includes a search bar, the user's name "YOU", and the "Home" button. On the right side of the navigation bar, there are several icons: a profile picture, a home icon, a messenger icon, a notifications icon, and a privacy icon (a triangle) which is circled in red. Below the navigation bar, the main content area is divided into three columns. The left column contains the user's name, "Your Name", and a list of shortcuts: News Feed, Messenger, Watch, Marketplace, and Shortcuts. The middle column features a "Make Post" section with options for "Photo/Video Album" and "Live Video". Below this is a post from "Instagram" with the text: "I caved and went on opening day. Had to support the manager/dance teacher and turns out another fellow dance mom works there too. #pumpkinchailatte #starbuckssterling #starbucksahasarrived #myfridaypickmeup #backtowork #toonewtotaglocation #corporatedoesntevenlistitonmap #stilllovelylocalshopstoo". The right column contains a "Ticker" section, a "1 event invite" notification, a "Trending" section with news items from "Carter Page", "Vladimir Putin", and "United States Department of Justice", and a "Games" section featuring "Angry Birds", "Farm Heroes", and "SCRABBLE EA".

Facebook Privacy Tab

The image shows a screenshot of a Facebook profile page. The top navigation bar includes the Facebook logo, a search bar, and the user's name 'You' next to a 'Home' button. On the left side, there is a sidebar with navigation options: 'Your Name', 'News Feed', 'Messenger', 'Watch', 'Marketplace', 'Shortcuts', 'See More...', 'Explore', 'Saved', 'Events', 'Pages', 'See More...', and 'Create' (with sub-options for Ad, Page, Group, Event, and Fundraiser). The main content area features a post with the text: 'teacher and turns out another fellow dance mom works there too. #pumpkinchailatte #starbuckssterling #starbucksahasarrived #myfridaypickmeup #backtowork #toonewtotaglocation #corporatedoesntevenlistitonmap #stilllovelylocalshopstoo'. Below the text is a photograph of a Starbucks iced coffee drink with a green straw, set against a blurred background of a computer monitor and keyboard. On the right side, a dropdown menu is open, listing various options: 'Your Pages', 'Create Page', 'Manage Pages', 'Create Group', 'New Groups' (with a '3' notification), 'Create Fundraiser', 'Create Ads', 'Advertising on Facebook', 'Activity Log' (with a '1' notification), 'News Feed Preferences', 'Settings' (circled in red), and 'Log Out'. At the bottom of the page, there are links for 'Privacy - Terms - Advertising - Ad Choices', 'Cookies - More', and 'Facebook © 2017'.

Click on settings

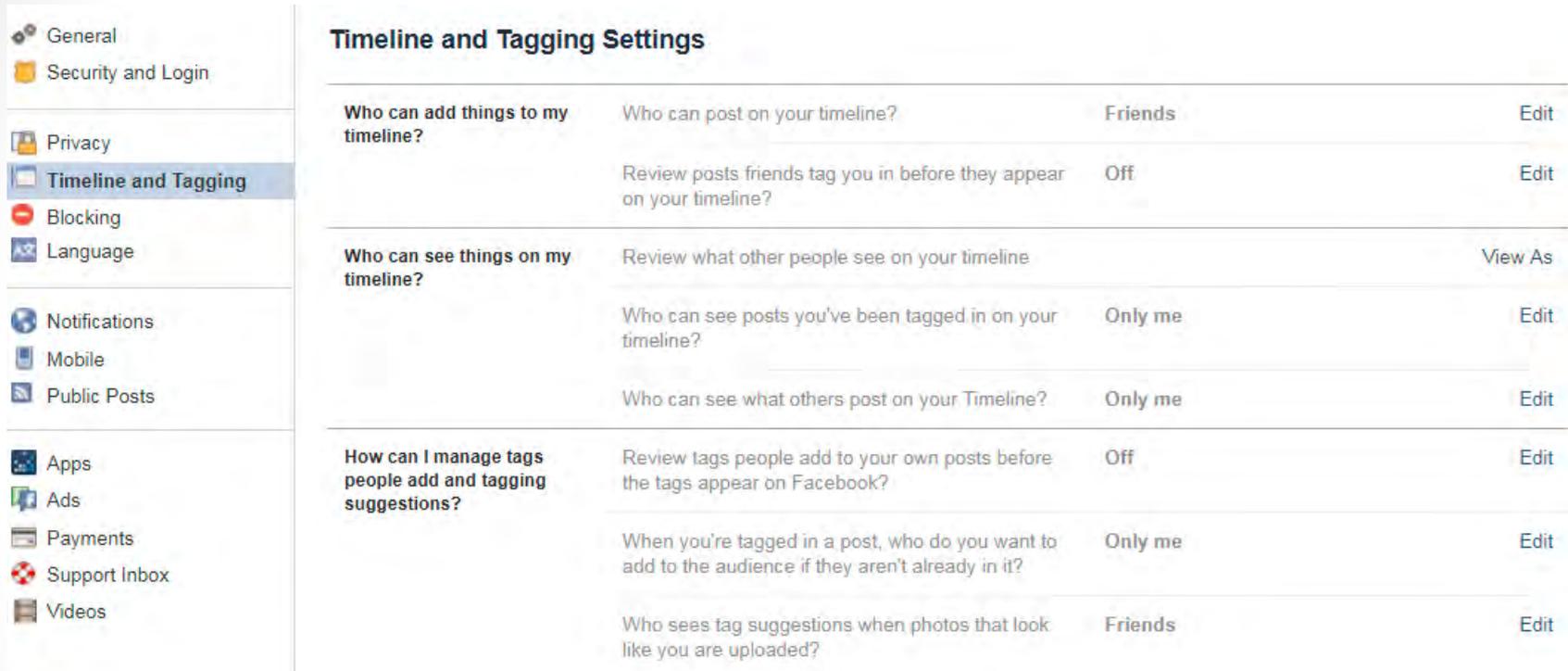
Facebook Privacy Tab – Privacy Settings

Privacy Settings and Tools

Who can see my stuff?	Who can see your future posts?	Friends	Edit
	Limit the audience for posts you've shared with friends of friends or Public?		Limit Past Posts
	Who can see your friends list?	Only me	Edit
	Remember, your friends control who can see their friendships on their own Timelines. If people can see your friendship on another timeline, they'll be able to see it in News Feed, search and other places on Facebook. If you set this to Only me, only you will be able to see your full friends list on your timeline. Other people will see only mutual friends.		
Who can contact me?	Who can send you friend requests?	Everyone	Edit
Who can look me up?	Who can look you up using the email address you provided?		Close
	This applies to people who can't already see your email address.		
	<input type="button" value="Friends"/>		
	Who can look you up using the phone number you provided?	Friends	Edit
	Do you want search engines outside of Facebook to link to your profile?	No	Edit

Set future posts and limit past posts to friends and friend list to only me. Set other settings as above.

Facebook Privacy Tab – Timeline and Tagging



The screenshot shows the Facebook Privacy settings page. On the left is a navigation menu with categories: General, Security and Login, Privacy, Timeline and Tagging (highlighted), Blocking, Language, Notifications, Mobile, Public Posts, Apps, Ads, Payments, Support Inbox, and Videos. The main content area is titled 'Timeline and Tagging Settings' and contains a table of settings.

Setting	Current Value	Action
Who can add things to my timeline?	Who can post on your timeline?	Friends Edit
	Review posts friends tag you in before they appear on your timeline?	Off Edit
Who can see things on my timeline?	Review what other people see on your timeline	View As
	Who can see posts you've been tagged in on your timeline?	Only me Edit
	Who can see what others post on your Timeline?	Only me Edit
How can I manage tags people add and tagging suggestions?	Review tags people add to your own posts before the tags appear on Facebook?	Off Edit
	When you're tagged in a post, who do you want to add to the audience if they aren't already in it?	Only me Edit
	Who sees tag suggestions when photos that look like you are uploaded?	Friends Edit

Use timeline and tagging to limit who can tag you and who can see what you are tagged in. Make sure timeline is set to only me.

Facebook Privacy Tab – Blocking

The screenshot shows the Facebook 'Manage Blocking' settings page. On the left is a navigation menu with options: General, Security and Login, Privacy, Timeline and Tagging, Blocking (highlighted), Language, Notifications, Mobile, Public Posts, Apps, Ads, Payments, Support Inbox, and Videos. The main content area is titled 'Manage Blocking' and is divided into two sections: 'Restricted List' and 'Block users'. The 'Restricted List' section explains that users on this list won't see posts shared only to Friends and provides an 'Edit List' link. The 'Block users' section explains that blocked users can no longer see posts, tag you, or add you as a friend, and includes a 'Block users' form with an input field for 'Add name or email' and a 'Block' button.

Manage Blocking

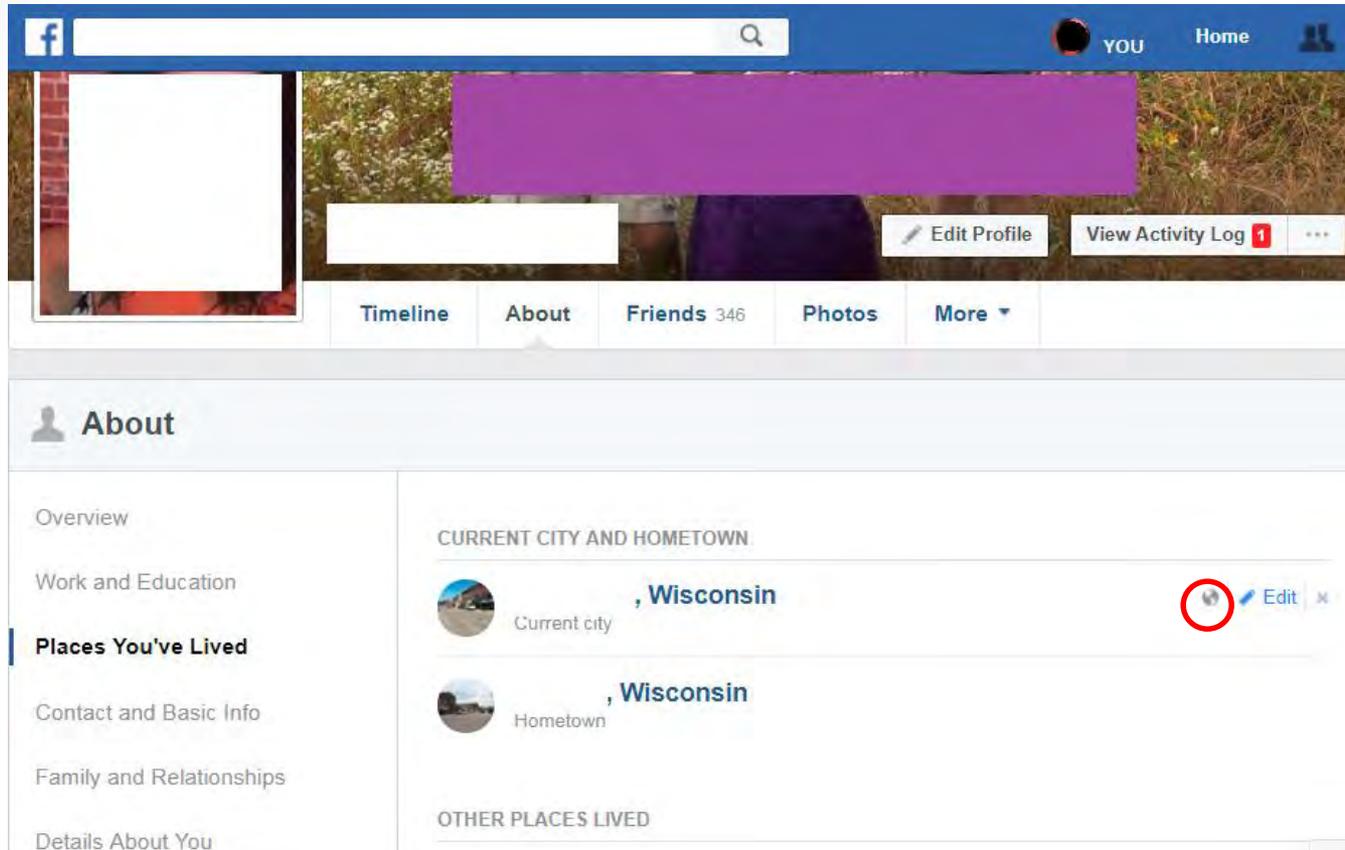
Restricted List When you add a friend to your Restricted List, they won't see posts on Facebook that you share only to Friends. They may still see things you share to Public or on a mutual friend's timeline, and posts they're tagged in. Facebook doesn't notify your friends when you add them to your Restricted List. [Learn more](#) [Edit List](#)

Block users Once you block someone, that person can no longer see things you post on your timeline, tag you, invite you to events or groups, start a conversation with you, or add you as a friend. Note: Does not include apps, games or groups you both participate in.

Block users [Block](#)

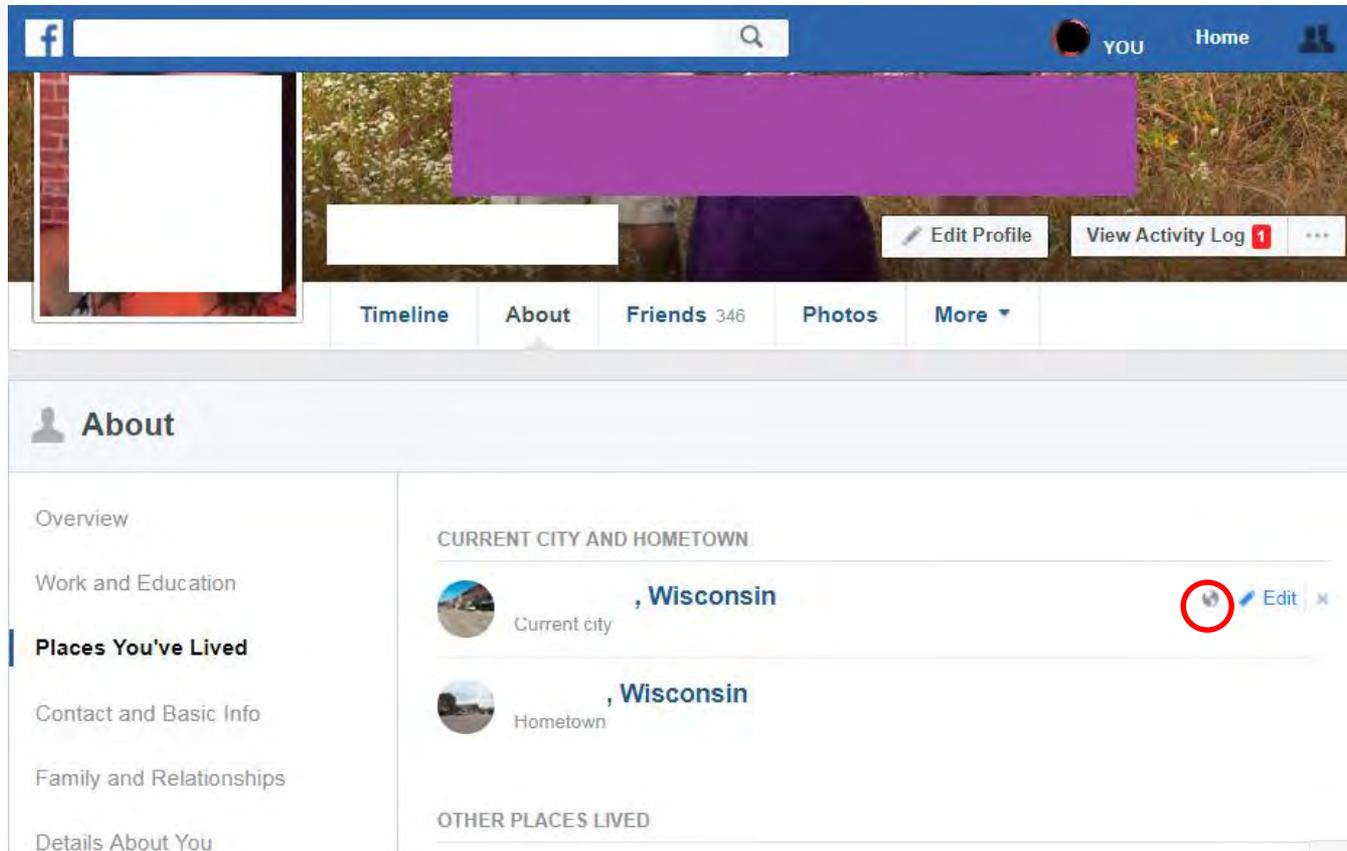
Add people to the restricted list to limit what they can see and block people you don't want to appear to at all.

Facebook Profile Settings



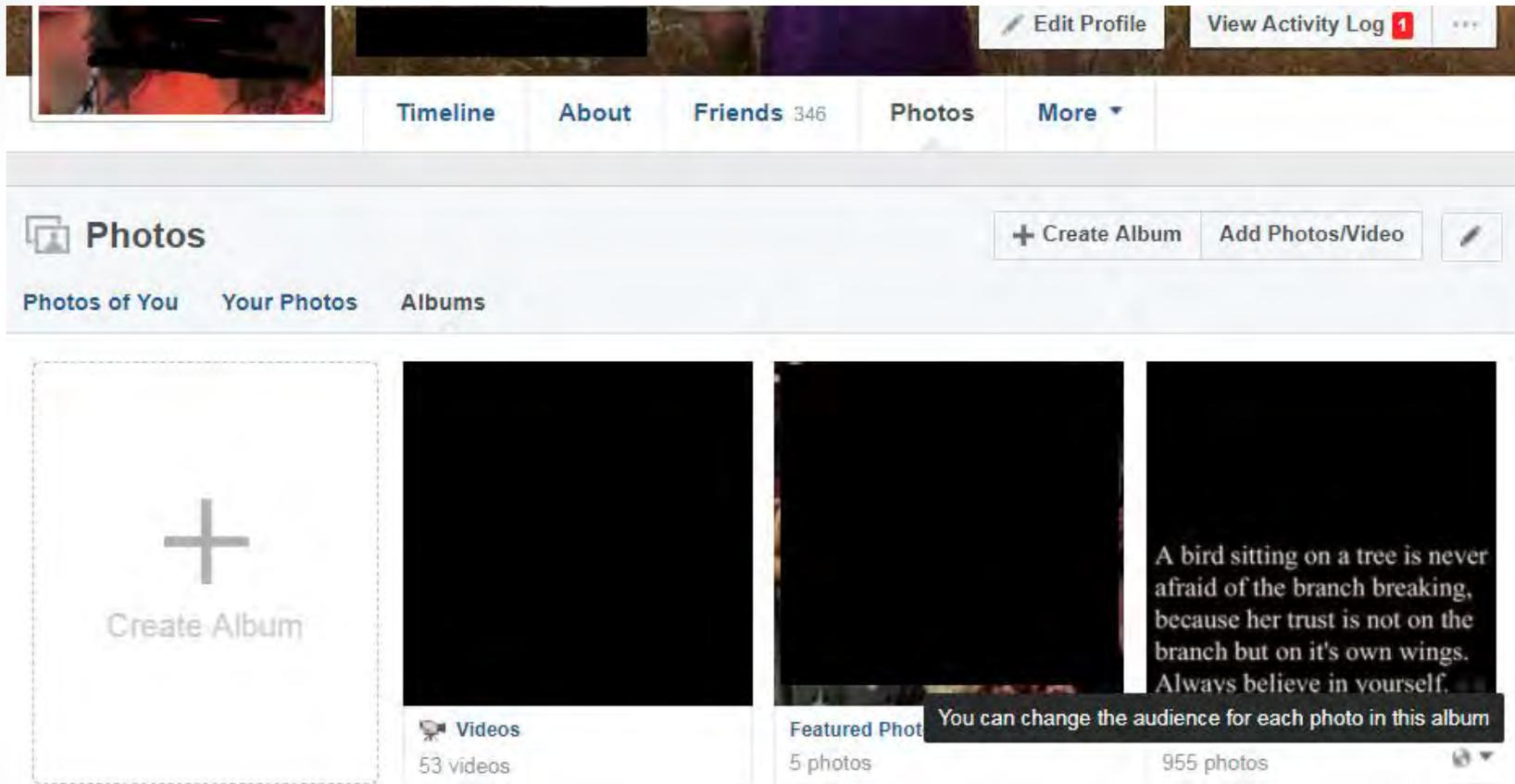
Click About on your profile to view your basic information. You'll see several sections. Each section has a number of items in it and each item has a privacy setting. Just click on the icon to the left of Edit and to the right of each segment, and decide who can see that information: public, friends, custom or a list.

Facebook Profile Settings



Customize each element so you only share what you are comfortable with such as relationship status, who you work for, etc. You can also set custom lists.

Facebook Photo Settings

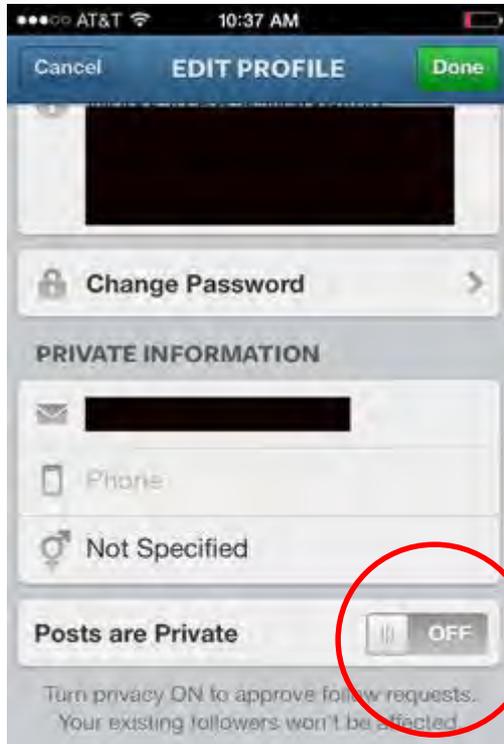


There are two ways to handle the audience setting for your photos: by album and by image. If you upload photos directly into an album, click the audience indicator on the bottom right side of the album to set privacy. For albums with images uploaded individually (like profile and cover photos), you must click each image and enter the privacy setting there.



Instagram

Instagram Privacy Settings – Either Fully Private or Not



With Instagram, you have to adjust privacy from the app. Navigate to the profile page by tapping the user icon on the far bottom right of the navigation menu.

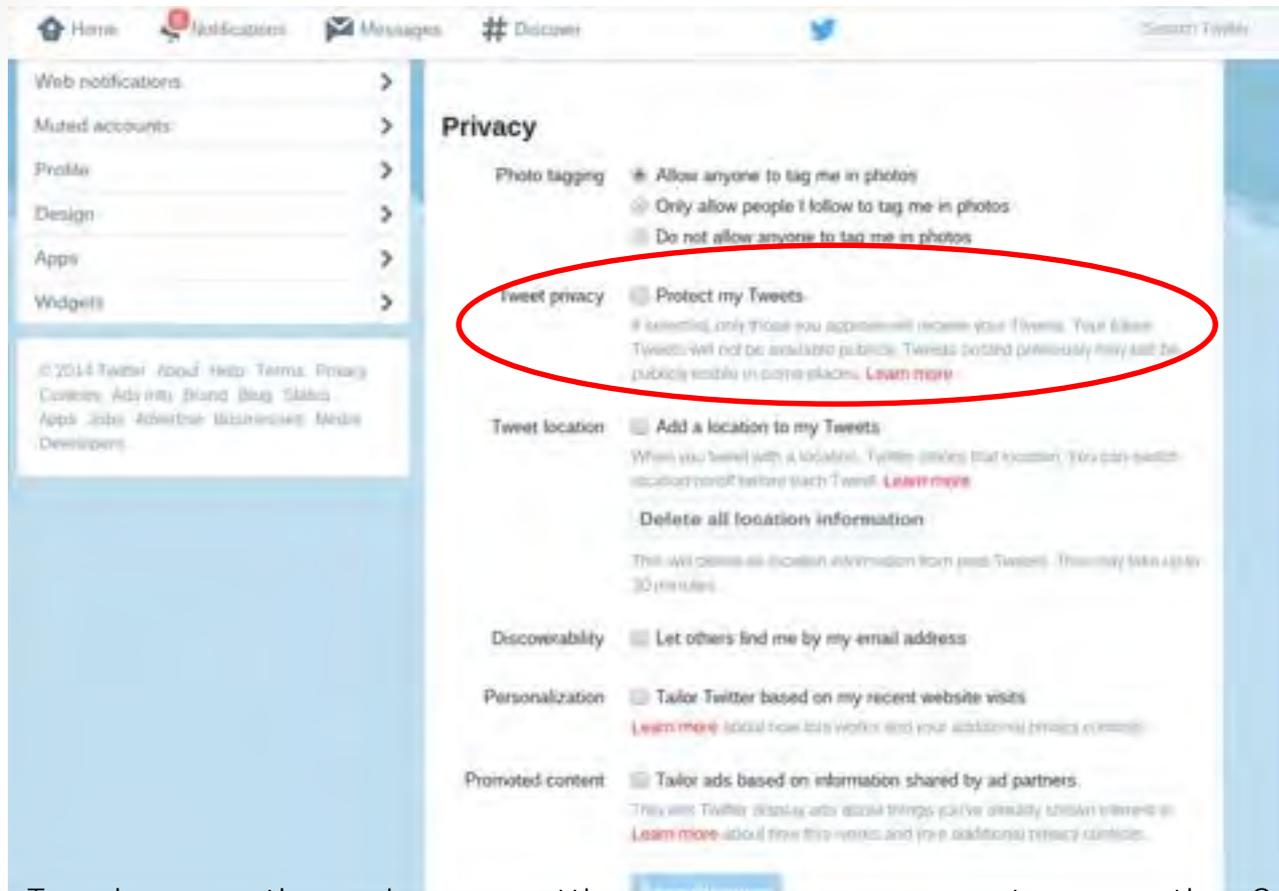
Tap Edit Your Profile and scroll down. At the very bottom there's a switch to toggle private profiles on and off. When set to private, only users you approve can see your photos.

Even if you switch to a private profile, your current followers stay the same. To block a particular follower, **navigate to that user's profile**, hit the Settings button on the top right corner of the page and then tap Block User.



Twitter

Twitter Privacy Settings – Either Fully Private or Not



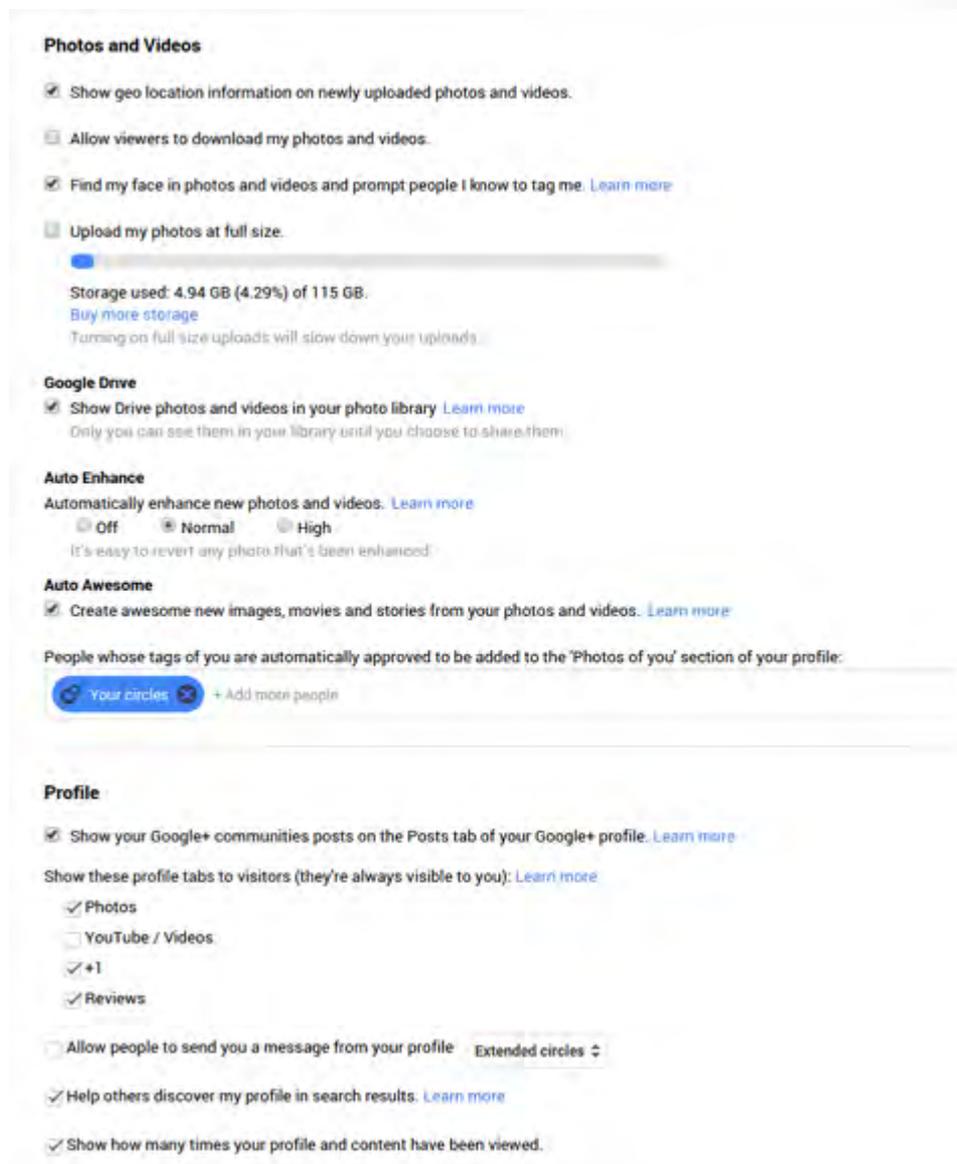
To change the privacy settings on your account, open the Settings menu. Click Security and Privacy in the menu on the left side of the screen. Select Protect my Tweets if you want to approve each follower instead of allowing anyone with Internet access to read your tweets.



Google+

Google+ Privacy Settings

Go to the Settings menu found on the left side of the screen. Then select which items—such as reviews, +1s, photos and YouTube videos—show up on your main profile.



The screenshot displays the Google+ Privacy Settings interface, organized into several sections:

- Photos and Videos**
 - Show geo location information on newly uploaded photos and videos.
 - Allow viewers to download my photos and videos.
 - Find my face in photos and videos and prompt people I know to tag me. [Learn more](#)
 - Upload my photos at full size.
 - Storage used: 4.94 GB (4.29%) of 115 GB.
 - [Buy more storage](#)
 - Turning on full size uploads will slow down your uploads.
- Google Drive**
 - Show Drive photos and videos in your photo library. [Learn more](#)
Only you can see them in your library until you choose to share them.
- Auto Enhance**
 - Automatically enhance new photos and videos. [Learn more](#)
 - Off Normal High
 - It's easy to revert any photo that's been enhanced.
- Auto Awesome**
 - Create awesome new images, movies and stories from your photos and videos. [Learn more](#)
- People whose tags of you are automatically approved to be added to the 'Photos of you' section of your profile:**
 - Your circles + Add more people
- Profile**
 - Show your Google+ communities posts on the Posts tab of your Google+ profile. [Learn more](#)
 - Show these profile tabs to visitors (they're always visible to you): [Learn more](#)
 - Photos
 - YouTube / Videos
 - +1
 - Reviews
 - Allow people to send you a message from your profile. Extended circles ↕
 - Help others discover my profile in search results. [Learn more](#)
 - Show how many times your profile and content have been viewed.

Google+ Audience Settings

Settings **Audience**

Control access to your content

Target Audience: Custom

[Learn more about setting access restrictions for my content](#)

Please select the countries and users who should be able to view your content. You are responsible for applying the correct restriction details for your content, in accordance with all relevant laws and policies, and for updating these settings when necessary.

Hide restriction details

Global Settings:

Who can view my content? Anyone

Country-specific Settings:

These country-specific settings override the global setting above.

[Add country-specific setting](#)

Country Visible to

I have read the [instructions](#) regarding age and geographical restrictions and have selected the correct audience for my content consistent with all relevant laws and policies.

Save Cancel

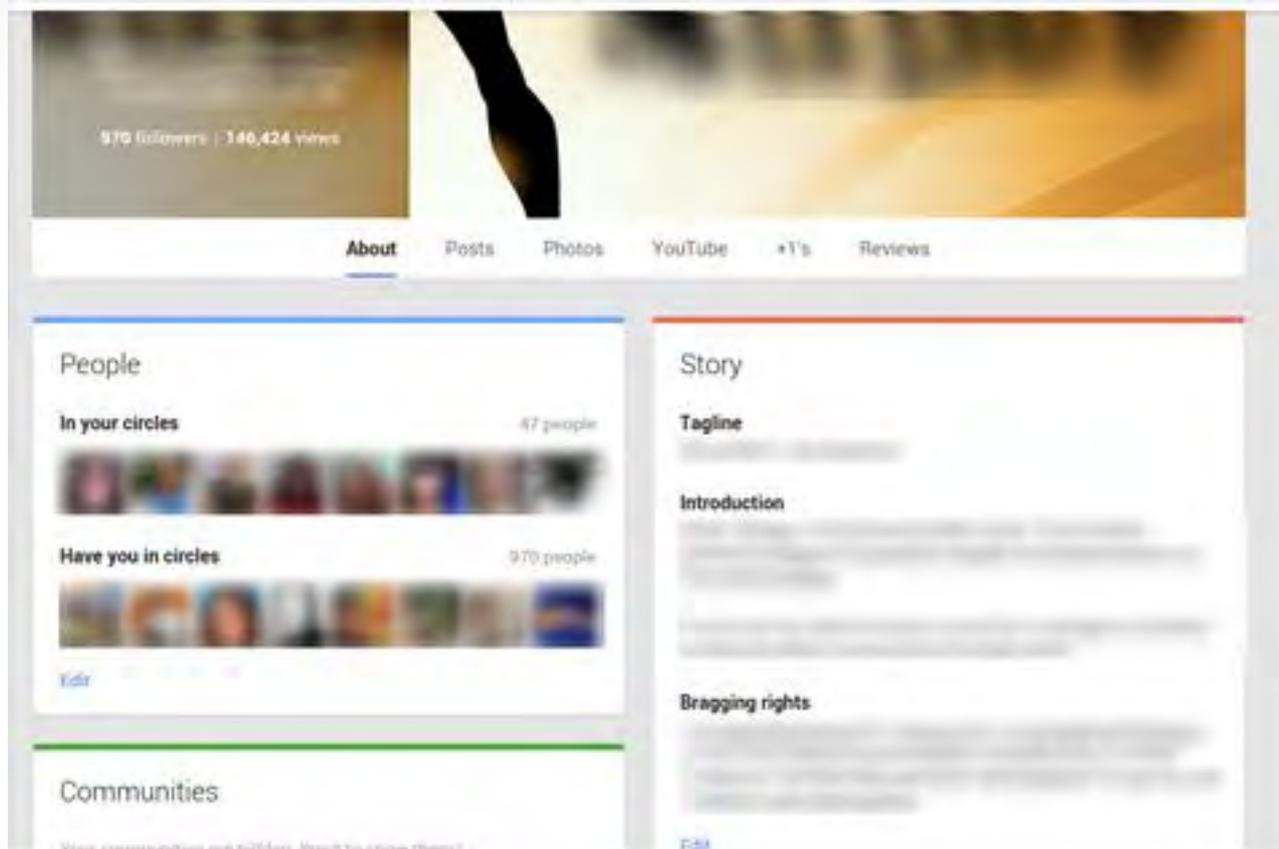
The audience that allows you decide whom your content can reach. Click Setting on the menu along the left side and then click Audience at the top of the screen. You can choose a minimum age or you can make individual global settings for certain countries.

Google+ Post Settings



Each post has its own privacy setting. Share a post publicly, with certain circles or with certain people. Keep in mind, once you share something publicly on Google+, the only way to unshare it is to delete it

Google+ Profile Settings

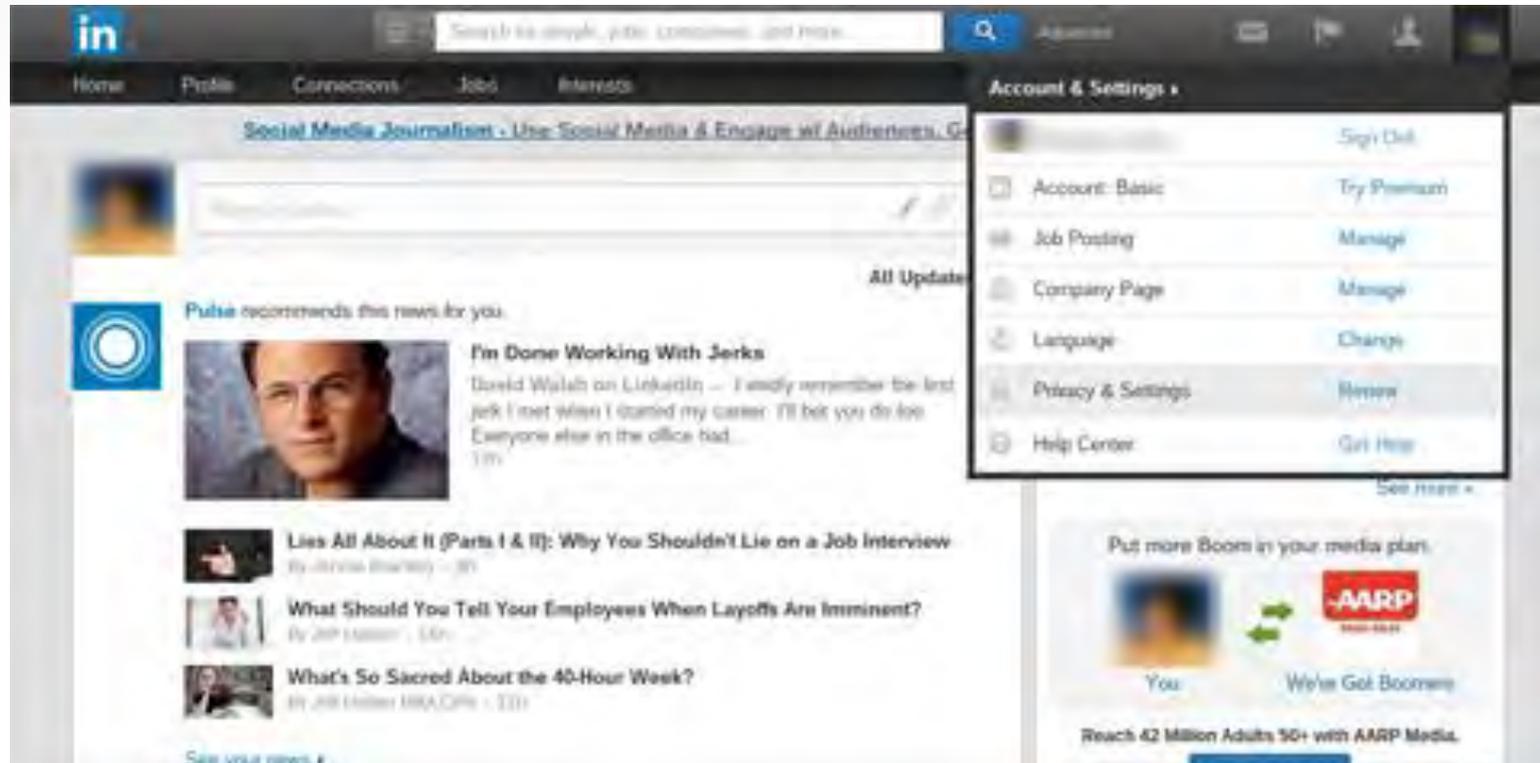


To edit your actual G+ profile, click Profile on the left menu, and then select About on the header. Each section has an Edit button at the bottom, so you can change the individual privacy settings.. To double-check your settings, select the option to view your profile as various people or groups.



LinkedIn

LinkedIn Privacy Settings

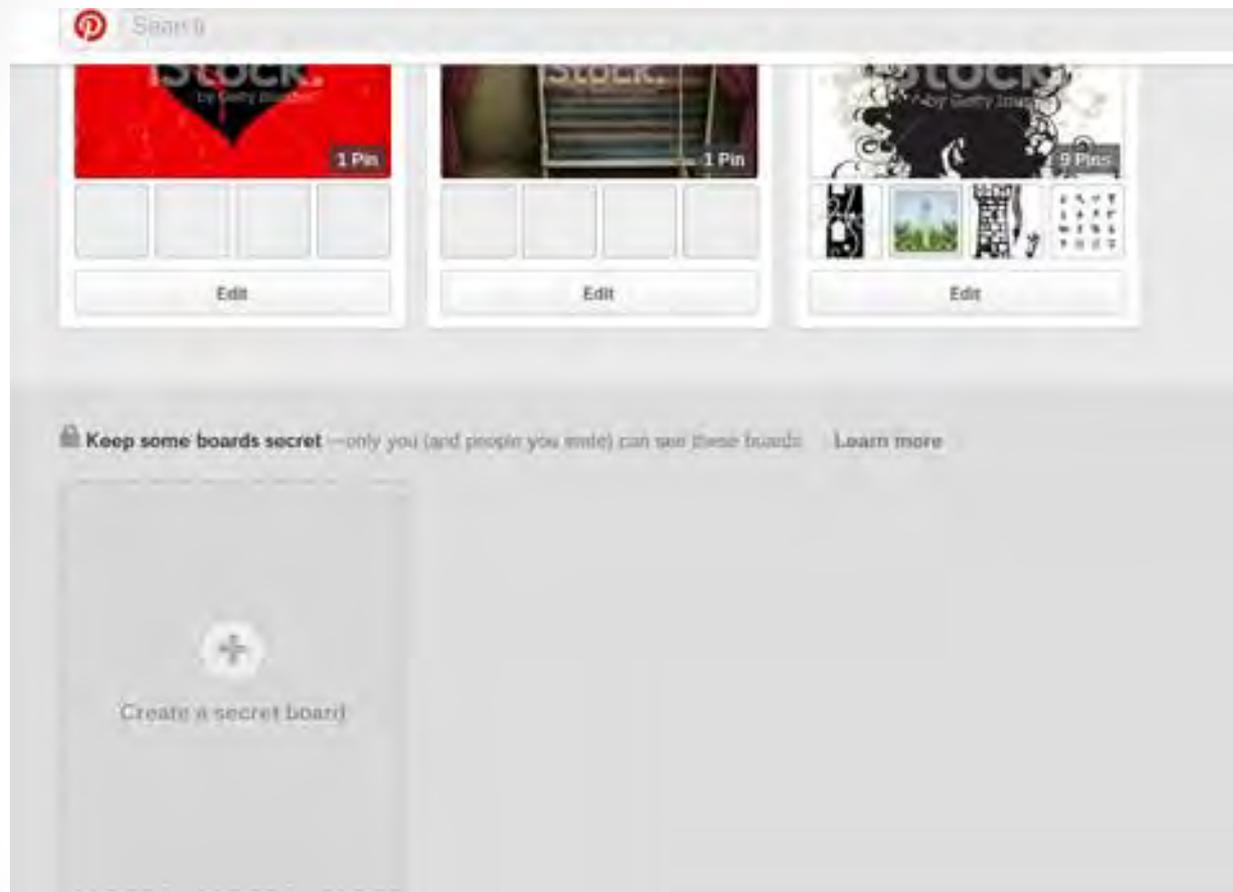


To make changes to your privacy, scroll over your Settings button in the top right corner (your profile picture) and select Review next to Privacy & Settings. If you want to decide which information anyone who accesses LinkedIn can see, click Edit Your Public Profile. Deselect everything you want to keep private to your connections.



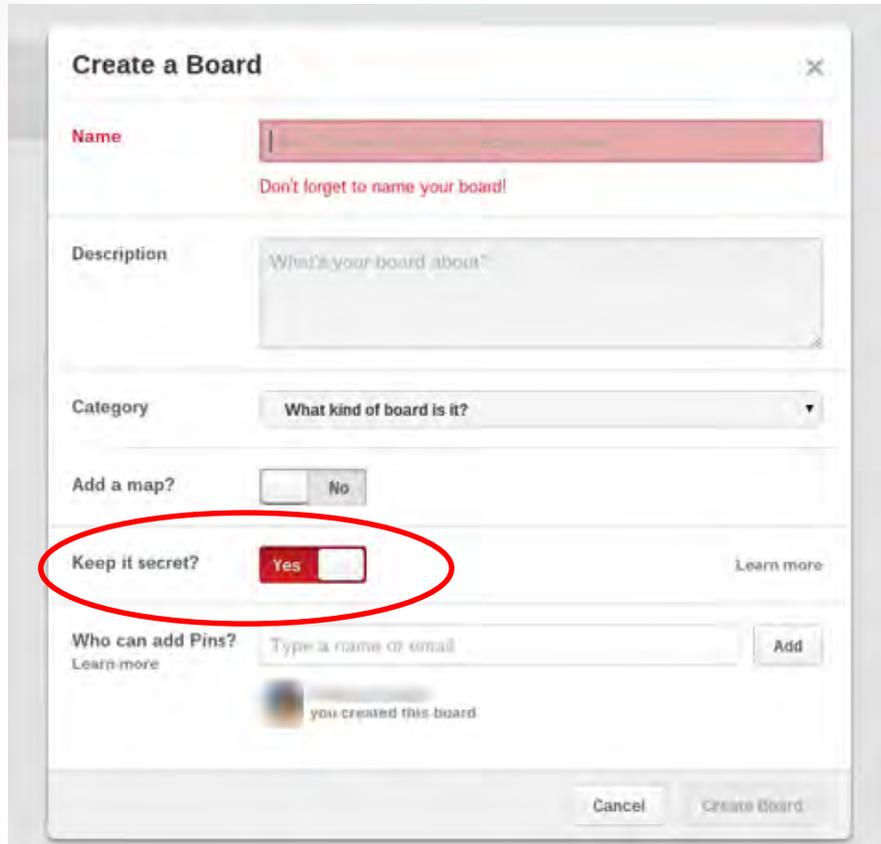
Pinterest

Pinterest Privacy



Keep your pins to yourself with a secret board. The option to create secret boards is at the bottom of your board screen. Just click the plus symbol to start a new secret board.

Pinterest Privacy



The image shows a screenshot of the Pinterest 'Create a Board' form. The form includes fields for Name, Description, Category, Add a map?, Keep it secret?, and Who can add Pins?. The 'Keep it secret?' toggle is highlighted with a red circle, showing the 'Yes' option selected. The 'Name' field has a red error message: 'Don't forget to name your board!'. The 'Who can add Pins?' field has a placeholder 'Type a name or email' and an 'Add' button. At the bottom, there are 'Cancel' and 'Create Board' buttons.

Remember, you can change secret boards to public, but you can't change a public board back to secret. To go public, just toggle the Keep it Secret option to "no".

Create as many secret boards as you want. Create a board like you would any other by adding name, description, category and so on. The only difference is you toggle to "yes" where it asks if you want to keep the board secret.